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**MASCONOMET REGIONAL SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
20 ENDICOTT ROAD, BOXFORD, MA 01921  
MEMORANDUM**

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**TO:** MASCONOMET SCHOOL COMMITTEE  
**FROM:** KEVIN M. LYONS, SUPERINTENDENT   
**SUBJECT:** SUPERINTENDENT'S REPORT – SEPTEMBER 7, 2016  
**DATE:** SEPTEMBER 6, 2016

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**D. MASCONOMET TEACHER AGREEMENT FY17-FY19**

The School Committee and the Teachers Association have already signed the Memorandum of Agreement (MOA) from which the new Agreement will be revised. This is a public recognition of the work of the negotiating teams to reach a fair and fiscally responsible 3-year contract.

**E. COLLEGE ADMISSIONS CLASS OF 2016 REPORT**

Dr. Irene Duros will present her annual report on college admissions of the graduating class. A copy of her slides is attached. S.C. member Hagan Rivers posed some questions related to Irene's presentation about students' enrollment at other schools during the grade 8-9 transition and what the trends look like. Irene is doing work on some of that data and will return in October to formally report out the trends. Irene will have comments this evening about the colleges that Masco students are selecting and what those trends look like.

**F. SLEEP RESEARCH PRESENTATION**

Member Hagan Rivers will present recent research on adolescent sleep and later school start times. Three articles were attached with the packet message for your reading.

**G. REORGANIZATION OF IT DEPARTMENT**

We received notice of John Morse's intent to retire in October. John is the "wizard behind the curtain" in our network operations. His talents will be sorely missed at Masconomet. This is an opportune time for me to recommend to the School Committee a change in structure of the IT department. Susan Givens and IT Director Seth Goodman will present the proposed change and rationale. The proposal is budget neutral, but presents more relevant job descriptions, that better reflect the reality of operating the IT program in this quickly changing environment. There is a pre/post organization chart and salary data included in your packet.

**SUPERINTENDENT REPORT**

1. I will report on the start-up of the 2016-2017 School Year.
2. Grade 7 and Grade 9 Orientations
3. STEAM Lab
4. Administrative Training
5. New Teacher Orientation
6. Opening Day for Staff
7. Middle School Open House September 8<sup>th</sup>
8. Life is Good: A Community Read
9. Start-up of 1:1 Device Program

10. Masconomet Readiness Meeting, September 7<sup>th</sup>
11. Three Students from China Enrolled

**I. REPORT OF THE SUBCOMMITTEES**

1. Budget Subcommittee — T. Buono
2. Policy Subcommittee — J. Spencer
3. Community Relations Subcommittee — C. Miller
4. School Start Time Advisory Committee — W. Hodges
5. Turf-up Masco Update — W. Hodges

**J. OLD/NEW BUSINESS**

None known at this time.

**K. CONSENT AGENDA**

1. Approval of June 8, 2016 Regular School Committee Meeting Minutes
2. Approval of June 22, 2016 Regular School Committee Meeting Minutes
3. Warrants \$1,469,037.12 – Seven (7) Warrants Signed

**L. APPROVAL OF EXECUTIVE SESSION MINUTES**

1. June 8, 2016 Executive Session Minutes
2. June 22, 2016 Executive Session Minutes

**M. DECLASSIFICATION OF EXECUTIVE SESSION MINUTES**

The School Committee must periodically examine minutes from executive sessions and make public those minutes that do not continue to qualify as non-public minutes under the reasons set forth in the Massachusetts Open Meeting law. The Committee will examine executive session minutes as named in the agenda for consideration of their release.

**N. ADJOURNMENT**

*As always, please contact me if you have any questions about the report or packet.*